

RESOLUTION 2017-19

**A RESOLUTION AMENDING THE
MASTER FEE SCHEDULE, ESTABLISHING CERTAIN
RATES AND FEES FOR THE CITY OF SALLISAW,
AND SUPERSEDING PREVIOUS RESOLUTIONS**

WHEREAS, certain rates and fees of the Master Fee Schedule have previously been adopted by the Board of City Commissioners in prior resolutions; and

WHEREAS, certain rates and fees now need to be adjusted or added to the Master Fee Schedule; and

WHEREAS, the City Manager has reviewed these rates and fees with the Board of City Commissioners, and the Board of City Commissioners have determined it is necessary to adopt these rates and fees; and

WHEREAS, the Board of City Commissioners may at any time adjust or amend all or portions of the Master Fee Schedule and set certain rates and fees in separate resolutions if needed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF SALLISAW, OKLAHOMA AS FOLLOWS:

Section 1: The amendment to the Master Fee Schedule, as provided in Exhibit “A” attached hereto and incorporated herein by reference, is hereby adopted and shall be amended in its entirety to reflect the new version as attached to this resolution.

Section 2: That all provisions of any resolution of the Board of City Commissioners of the City of Sallisaw in conflict with the provisions of this resolution be repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

Section 3: Effective Date. The rate and fee adjustments and amendments of this resolution shall become effective on November 14, 2017.

PASSED AND APPROVED by the Board of City Commissioners of the City of Sallisaw, Oklahoma on the 13th day of November **2017**.

**CITY OF SALLISAW, OKLAHOMA
BOARD OF CITY COMMISSIONERS**

By: _____
JAMES R. HUDGENS, Mayor

ATTEST:

Dianna Davis, City Clerk
(SEAL)

Exhibit A



CITY OF SALLISAW

MASTER FEE SCHEDULE

EFFECTIVE NOVEMBER 14, 2017

As adopted on November 13, 2017 by the Board of City Commissioners and
the Sallisaw Municipal Authority Board of Trustees

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Section 1. Administration and Business Related Fees

| Administration and Business Related Fees | Rate | Rate Change | Note |
|--|----------------------|-------------|---|
| Copy of requested records | \$0.25 | | Per page |
| Certified copy of records | \$1.00 | | Per page |
| Research/Compilation of Requested Records | City Cost | | |
| Incident Reports- Fire and Police | \$5.00 | | Each |
| Copy of Municipal Code Book (must be ordered) | \$15.00 + city costs | | Must be ordered through OML |
| Copy of City Municipal Budget Document (Bound copy) | \$25.00 | | Each |
| Copy of Municipal Budget Document (Electronic copy) | NC | | No charge, can be obtained on city web site |
| Copy of Annual Audit Document (Bound copy) | \$15.00 | | Each |
| Copy of Annual Audit Document (Electronic copy) | NC | | No charge, can be obtained on city web site |
| Liquor License Fee-Package Store (Due on or before April 1 st each year) | \$600.00 | | Per year |
| Liquor License Fee-Bottle Club / Mixed Beverage (Due on or before April 1 st each year) | \$400.00 | | Per year |
| Coin Operated Amusement (Due on or before January 1 st each year) | \$30.00 | | Per unit per year |
| Adult Business License Fee | \$1,000.00 | | Per year |
| Itinerant Vendor License | | \$600.00 | Per year |

Section 2. Recreation and City Facility Rental Fees

| Recreation and City Facility Rental Fees | Rate | Rate Change | Note |
|---|--------------------|-------------|------------------------------|
| Civic Center Reservation Fee, 111 N. Elm (Individual or family) | \$30.00 | \$35.00 | Per event |
| Civic Center Reservation Fee, 111 N. Elm (Non-profit or Church) | \$15.00 | \$20.00 | Per event |
| McGee Park Picnic Shelter Reservation Fee | NC | | No fee |
| Sallisaw Creek Park Picnic Shelter Reservation Fee | NC | | No fee |
| Rodeo Arena Use Permit (no contract) (Requires certificate of liability insurance) | \$350.00 | | \$350.00/event |
| Rodeo Arena Use (Non Profit) Proof of insurance and non-profit status required | NC | | No Fee, reservation required |
| Airport Hanger Rental | Set by contract | | |

| | | | |
|---|---------|--|--|
| Athletic field key to lights | \$25.00 | | Deposit, to be returned upon return of key |
| City Municipal Swimming Pool Admittance Fee | \$1.00 | | Per person |
| City Municipal Swimming Pool Season Pass –Single Person | \$20.00 | | Per season |
| City Municipal Swimming Pool Season Pass –Family of 3 or more | \$40.00 | | Per season |
| Brushy Lake Pavilion Use (Reserved) | \$50.00 | | Per day |
| Brushy Lake Pavilion Use (Unreserved) | \$25.00 | | Per day |
| Brushy Lake Camp Site | \$15.00 | | Per day |
| Brushy Lake Additional Tent at Camp Site | \$10.00 | | Per day |

Section 3. Utility Deposits

| Residential Utility Deposits | Rate | Rate Change | Note |
|--|-------------|--------------------|------------------------------|
| Utility Deposit –Electric with or without other utility services | \$150.00 | | Per meter if multiple meters |
| Utility Deposit -Electric with or without other services and Online Utility Exchange Deposit Decision Red Light. (Online Utility Exchange red light identifies potential loss based on customer's previous credit history) | \$200.00 | | Per meter if multiple meters |
| Utility Deposit –Water, sewer, sanitation service only or combination of | \$35.00 | | Per service |
| Utility Deposit –Water, sewer, sanitation service only or combination of and Online Utility Exchange Deposit Decision Red Light. (Online Utility Exchange red light identifies potential loss based on customer's previous credit history) | \$50.00 | | Per service |
| Utility Deposit –Vapor Light Service only (install fees still apply, refer to Section 4.1.1) | \$10.00 | | \$10.00 per light |

| Deposits Commercial Services | Rate | Rate Change | Note |
|---|-------------|--------------------|--|
| Minimum Commercial Utility Deposit –Commercial accounts | \$350.00 | | Minimum deposit for a commercial account |

| | | |
|--|-------------------------------------|--|
| Commercial Deposits over \$350.00 Required Deposit: Deposit is equal to two (2) months bills based upon an estimated 12-month usage for the commercial establishment in question. History of prior occupancy of building may be used to estimate usage and determine deposit if business is of similar nature. If no history exists at location, deposit may be calculated based on other comparable customers or locations the city serves. This deposit may be adjusted up or down after a more accurate history has been recorded for a particular operation. | | Maximum deposit is \$2,000.00 |
| Deposit - Commercial Water Service Only | Estimated monthly water costs x 1.5 | Estimated water costs to be determined by city and customer. Deposit is subject to adjustment every 12 months based on usage |
| Deposits Industrial Services | | |
| Utility Deposit –Industrial Accounts | NA | Set by Contract |
| Deposits (Other) | | |
| Residential Construction Poles/Temporary Use | \$150.00 | Each |
| Commercial Construction Pole, Temporary Use | \$350.00 | Each |
| Industrial Construction Pole, Temporary Use | \$500.00 | Each |
| | | |

Section 4. City Utility Rates and Fees

Electric

| Electric Rates | Rate | Rate Change | Note |
|---|---------------------|-------------|--|
| Refer to adopted electric rate resolution | | | |
| | | | |
| Security(Vapor) Light Rental and Installation | Rate | Rate Change | Note |
| Rate codes 1503, 1504, 1513, 1514 for 100/175 Watt security light | \$8.50 | | Each per month |
| Rate codes 1501, 1502, 1511 for 100/175 Watt (Shared lights, applies only to existing customers under rate codes 1501, 1502 and 1511 installed prior to September 1, 2008 | \$4.75 | | Each per month |
| Rate code 1516 Security Light 250 Watt | \$18.50 | | Each per month |
| Installation Charge, light only | \$75.00 | \$100.00 | Each, must be paid before installation |
| Installation charge for materials, light and pole | \$150.00 | \$175.00 | Each, must be paid before installation |

| Electric Connection Fees | Rate | Rate Change | Note |
|--|-------------|--------------------|---|
| 60-200 AMP CALCULATED LOAD, SINGLE PHASE ELECTRIC SERVICE (Self Contained) | | | |
| Commercial Underground | \$500.00 | | Each |
| Commercial Aerial | \$425.00 | | Each |
| Residential Underground | \$425.00 | | Each |
| Residential Aerial | \$400.00 | | Each |
| | | | |
| 225-400 AMP CALCULATED LOAD, SINGLE PHASE ELECTRIC SERVICE (Self Contained) | | | |
| Self-Contained | | | |
| Commercial Underground | \$675.00 | | Each |
| Commercial Aerial | \$625.00 | | Each |
| Residential Underground | \$625.00 | | Each |
| Residential Aerial | \$575.00 | | Each |
| | | | |
| 200-400 AMP CALCULATED LOAD, THREE(3) PHASE ELECTRIC SERVICE | | | |
| Commercial Underground | \$725.00 | | Each |
| Commercial Aerial | \$675.00 | | Each |
| 3-Phase Transformer (Based on city cost) | Cost | | Prepayment required based on cost of unit |
| | | | |
| 400-1600 AMP CALCULATED LOAD, THREE(3) PHASE ELECTRIC SERVICE | | | |
| Commercial Underground | \$825.00 | | Each |
| Commercial Aerial | \$750.00 | | Each |
| 3-Phase Transformer (Based on city cost) | Cost | | Prepayment required based on cost of unit |

Sanitation

| Sanitation Rates and Fees | Rate | Rate Change | Note |
|---|-------------|--------------------|---------------------------|
| RSW-1, Residential Garbage per month | \$11.00 | | First container |
| RSW-1, Residential Garbage per month | \$5.50 | | Each additional container |
| | | | |
| CSW-1, Commercial Garbage per month | \$14.00 | | First container |
| CSW-1, Commercial Garbage per month | \$7.00 | | Each additional container |
| | | | |
| **CSW-3, Roll Off Container (includes landfill fees and cost of city setting the container) | \$325.00 | | Per Setting, Prepaid |

| | | | |
|---------------------------|--------|--|--|
| CSW-2, Dumpster Container | \$3.75 | | Per Cubic Yard, adjusted for number of times per week it is serviced |
|---------------------------|--------|--|--|

Landfill

| Landfill Rates and Fees | Rate | Rate Change | Note |
|--|---|-------------|--|
| Municipal Solid Waste (MSW 1 & 10) | \$22.00 | | Per ton |
| Minimum Charge | \$15.00 | | |
| Non Hazardous Industrial Waste (HNIW -15) | \$45.00 | | Per ton |
| Minimum Charge | \$45.00 | | |
| Contaminated Soil | \$35.00 | | Per ton |
| Minimum Charge | \$35.00 | | |
| Shingle Pull Off | \$35.00 | | Dozer pull off (9) |
| Shingle Pull Off | \$75.00 | | Excavator pull off (12) |
| Shingle Pull Off | \$45.00 | | Backhoe pull off |
| Dead Animals (14) | \$50.00 | | Per ton |
| Minimum Charge | \$25.00 | | |
| Shredder Fluff (6) | \$22.00 | | Per ton |
| Minimum Charge | \$22.00 | | |
| Chicken Waste (8) | \$175.00 | | Per load |
| Minimum Charge | \$22.00 | | |
| **Sludge Material from Wastewater Plants (new) | \$22.00 | | Per ton |
| Minimum Charge | \$15.00 | | |
| State of Oklahoma Solid Waste Fee (SSF). This fee is charged on solid waste when applicable. | \$1.25 | | Per ton. This fee charged on solid waste when applicable |
| Penalty for nonpayment of landfill invoices | 10% of unpaid balance | | Applied monthly |
| Landfill Facility Use Deposit (Contract Customer). Deposits may be required for certain customers who pose a payment risk. | Minimum of monthly tonnage costs x 2 or greater | | |
| Copy of Landfill Invoices (outside what is provided with statements). | Minimum charge of \$10.00 + \$0.25 per page | | |
| Tires -- NO LONGER ACCEPTED | | | |

| | | | |
|---|--|--|--|
| White goods -- NO LONGER ACCEPTED | | | |
| **CONTRACT RATES: In order to secure revenue for the Sallisaw Municipal Authority, the City Manager is authorized to negotiate tonnage contracts for customers who bring a high volume of solid waste to the landfill facility. | | | |

Water

| Water Rates and Fees | Rate | Rate Change | Note |
|--|--------------|--------------------|-------------------|
| RW-1, Residential Water, effective July 1, 2016 | | | |
| | | | |
| First 2, 000 gallons (minimum) | \$20.00 | | |
| 2,001 to 6,000 gallons | \$2.30 | | Per 1,000 gallons |
| 6,001 to 12,000 gallons (+18%) | \$2.71 | | Per 1,000 gallons |
| Over 12,000 gallons (+25%) | \$3.39 | | Per 1,000 gallons |
| | | | |
| CW-1, Commercial Water, effective July 1, 2016 | | | |
| | | | |
| First 2, 000 gallons (minimum) | \$22.50 | | |
| 2,001 to 10,000 gallons | \$2.45 | | Per 1,000 gallons |
| 10,001 to 18,000 gallons (+18%) | \$2.89 | | Per 1,000 gallons |
| Over 18,000 gallons (+25%) | \$3.61 | | Per 1,000 gallons |
| | | | |
| Water Service Tap Fees (All prices include tap and meter set) | Rate | Rate Change | Note |
| Three Quarter (3/4) inch water tap | \$ 445.00 | | Each |
| One (1) Inch Water Tap | \$ 555.00 | | Each |
| Two(2) Inch Water Tap | \$ 1,795.00 | | Each |
| Three (3) Inch Water Tap | \$ 4,565.00 | | Each |
| Four (4) Inch Water Tap | \$ 5,330.00 | | Each |
| Six (6) Inch Water Tap | \$ 7,685.00 | | Each |
| Eight (8) Inch Water Tap | \$ 11,800.00 | | Each |
| Fire Line Tap 4x3 tap with valve | \$ 970.00 | | Each |
| Fire Line Tap 6x3 tap with valve | \$ 1,005.00 | | Each |
| Fire Line Tap 6x4 tap with valve | \$ 1,000.00 | | Each |
| Fire Line Tap 8x4 tap with valve | \$ 1,125.00 | | Each |
| Fire Line Tap 8x6 tap with valve | \$ 1,240.00 | | Each |
| Fire Line Tap 10x4 tap with valve | \$ 140.00 | | Each |
| Fire Line Tap 10x6 tap with valve | \$ 1,540.00 | | Each |
| Fire Line Tap 10x8 tap with valve | \$ 1,735.00 | | Each |
| Fire Line Tap 12x4 tap with valve | \$ 1,810.00 | | Each |
| Fire Line Tap 12x6 tap with valve | \$ 2,030.00 | | Each |
| Fire Line Tap 12x8 tap with valve | \$ 2,265.00 | | Each |

| | | | |
|--|-------------|--------------------|---|
| Fire Line Tap 12x10 tap with valve | \$ 2,855.00 | | Each |
| Fire Line Tap 4x4 tap and valve (extension only) | \$ 980.00 | | Each |
| Fire Line Tap 6x6 tap and valve (extension only) | \$ 1,060.00 | | Each |
| Fire Line Tap 8x8 tap and valve (extension only) | \$ 1,315.00 | | Each |
| Fire Line Tap 10x10 tap and valve (extension only) | \$ 1,795.00 | | Each |
| Fire Line Tap 12x12 tap and valve (extension only) | \$ 3,150.00 | | Each |
| | | | |
| Bulk Water Sale Rates and Fees | Rate | Rate Change | Note |
| | | | |
| Bulk Tank Fill -No meter | \$30.00 | | Minimum |
| Plus per 1,000 gallons | \$6.60 | | |
| | | | |
| Bulk water sale with fire hydrant meter (Requires billing application to be completed) | \$30.00 | | Minimum |
| Plus per 1,000 gallons | \$6.60 | | |
| | | | |
| Fire Hydrant Water Meter Deposit (Requires billing application to be completed) | \$1,250.00 | | Deposit required for each meter. Must be returned operable for deposit refund |

Sewer

| Sewer Rates and Fees | Rate | Rate Change | Note |
|--|-------------------------------|--------------------|--|
| RS-1, Residential Sewer, effective July 1, 2016 | | | |
| (Based on residential water usage for months of November through March, recalculated on July 1 of each year) | | | |
| First 2,000 gallons (minimum) | \$14.00 | | Minimum |
| Over 2,000 gallons | \$1.50 | | Per 1,000 gallons |
| | | | |
| CS-1, Commercial Sewer, effective July 1, 2016 | (Based on actual water usage) | | |
| First 2,000 gallons (minimum) | \$16.00 | | Minimum |
| Over 2,000 gallons | \$2.00 | | Per 1,000 gallons |
| | | | |
| Sewer Service Tap Fees | Rate | Rate Change | Note |
| Sanitary Sewer Tap Inspection Fee | \$25.00 | | Each tap. New or Replacement, Residential or Commercial. |
| Sanitary Sewer Tap Inspection Fee (Industrial) | \$40.00 | | Each tap |

| | | | |
|--|---------|--|------------|
| Private Sewage Disposal system Permit and Inspection Fee | \$50.00 | | Per system |
|--|---------|--|------------|

Section 5. Utility Administration Fees

| Utility Administration Fees | Rate | Rate Change | Note |
|--|-----------------------------------|-------------|---|
| REALTOR SHORT TERM CONNECT. 24 Hour electric and water connection (Applies to homes where utility connections are terminated and realtor wishes to show for sale) | \$30.00 | | Per 24 hour period not to exceed 5 days. No Account setup in UB. Requires signed service order |
| Utility Reconnect Fee during normal business hours -Residential (8 AM-5 PM, M-F) Electric and/or Water | \$40.00 | | Per occurrence |
| Utility Reconnect Fee after normal business hours, weekends & holidays - Residential Electric and/or Water | \$50.00 | | Per occurrence |
| Utility Reconnect Fee-Electric crew required during normal business hours (8 AM-5 PM, M-F) | \$150.00 | | Per occurrence |
| Utility Reconnect Fee- Electric crew required after normal business hours, weekends & holidays | \$300.00 | | Per occurrence |
| Utility Transfer Fee -Applies to transfer of utility account to new service address | \$20.00 | | Per account |
| Return Check Fee, applies to all checks written to city | \$25.00 each | | Will be applied to all dishonored negotiable instruments given in payment of utility bills (checks, money orders, account drafts, etc...) |
| Penalty on Unpaid Utility Accounts (Utility only) | 10% of balance | | |
| Cut Electric Meter Seal | \$25.00 each | | |
| Electric Meter Test | \$25.00 each | | (Independent test at customer's request, no charge if meter is defective) |
| Utility Account Collection Fee (Collected only if a delinquent account has been sent to a collection agency, collected in addition to the amount due on the utility account) | 35% of total sent to collections. | | OK Title 11, Section 22-138. Includes unpaid utilities, unpaid fees, penalties, interest, court penalties, court costs, court fines. |

Section 6. Cemetery Fees

| Cemetery Fees | Rate | Rate Change | Note |
|--|----------|-------------|-----------------------------|
| Space Purchase | \$200.00 | | Per space |
| Columbarium | \$800.00 | | Per niche with lettering |
| Columbarium | \$625.00 | | Per niche without lettering |
| Grave Opening (Monday-Friday) | \$250.00 | | |
| Grave Opening (Saturday) | \$350.00 | | |
| Grave Opening (Sunday and Holiday) | \$500.00 | | |
| Cemetery Register (Paper Copy) | \$10.00 | | |
| Cemetery Register (Electronic pdf. file) Can be obtained from web site | NC | | |
| Assist in Urn Burial Monday- Friday | NC | | |
| Assist in Urn Burial Weekends and Holidays | \$50.00 | | |

Section 7. Fire Department Response and Permit Fees

| Fire Department Response and Permit Fees | Rate | Rate Change | Note |
|--|------------|-------------|----------------|
| Rates apply to outside city limits non-assist responses or inside/outside city limits hazardous material response | | | |
| Minimum emergency response charge –Class A response, minimum 2 hours | \$1,000.00 | | |
| Minimum emergency response charge –Requiring aerial truck, minimum 2 hours | \$1,750.00 | | |
| Class A Pumper –After 2 hours | \$400.00 | | Per hour |
| Aerial Pumper –After 2 hours | \$750.00 | | Per hour |
| Rescue Truck –After 2 hours | \$125.00 | | Per hour |
| Minim Pumper Truck –After 2 hours | \$200.00 | | Per hour |
| Class 9 Grass Truck –After 2 hours | \$150.00 | | Per hour |
| Service Truck –After 2 hours | \$100.00 | | Per hour |
| Cascade Trailer –After 2 hours | \$75.00 | | Per hour |
| Firefighter Personnel –per hour | \$40.00 | | Per hour |
| Firefighter Officer –After 2 hours | \$50.00 | | Per hour |
| Equipment Cleanup Charge | \$200.00 | | Per occurrence |
| Burn Permit-Agricultural zoned 10 acres or more, 5 day permit | No Charge | | |
| Burn Permit -Non-Agricultural, 5 days | \$10.00 | | |
| Open Bon Fire –One (1) time permit per event | \$10.00 | | Per event |

Section 8. Animal Welfare and Shelter Fees

Adoption and Redemption of Impounded Animals

| Redemption of Impounded Animals | Rate | Rate Change | Note |
|--|----------|-------------|---|
| Adoption fee for dog or cat | \$15.00 | | Each |
| Small animal, fowl or domestic bird | \$5.00 | | Each |
| Altered dog or cat, first impoundment | NC | | |
| Altered dog or cat, second impoundment | \$40.00 | | |
| Altered dog or cat, third or subsequent impoundment | \$80.00 | | |
| Unaltered dog or cat, first impoundment | \$30.00 | | |
| Unaltered dog or cat, second impoundment | \$60.00 | | |
| Unaltered dog or cat, third or subsequent impoundment (Mandatory neuter or spay required) | \$100.00 | | |
| Livestock or other large animal | \$25.00 | | Minimum charge for each animal plus actual cost of housing animal |
| Boarding Fees (Fees include day of arrival and day of departure of impounded animals and is in addition to any other fees or deposits) | \$5.00 | | Per day. Does not apply to dogs or cats being adopted |
| Vaccination Deposit (for each animal released from impoundment) | \$15.00 | | Each |
| Neuter / Spay deposit (for each dog or cat being adopted from shelter) | \$35.00 | | Each |
| Vaccination Deposit (for each dog or cat being adopted from shelter) | \$15.00 | | Each |
| Dead animal pick up from residence | \$10.00 | | Each |
| Dead animal pick up from residence of person over 65 years of age (dog or cat only) | NC | | |
| Dead animal pickup from animal hospital or clinic (dog or cat only) | \$15.00 | | Each |
| Owner surrender of adoptable animal to animal shelter | | \$25.00 | Per animal |
| Euthanasia of animal at animal shelter. At owners request, requires signed release | \$25.00 | | Each |
| | | | |

Licenses and Permits

| Licenses and Permits for Kennels Keeping Small Animals | Rate | Rate Change | Note |
|--|---------|-------------|------------|
| Kennel License | \$10.00 | | Per kennel |
| Permit for keeping small animals | \$15.00 | | Per year |
| Bee Keeper License | \$5.00 | | Per year |

| Licensing of Dogs and Cats | Rate | Rate Change | Note |
|---|-------------------|--------------------|-------------|
| Dog or cat lifetime annual license (tag), or until change in ownership | \$15.00 | | |
| Reissue of lost or destroyed tag | \$2.00 | \$5.00 | |
| Dog or cat micro-chip Registration in lieu of annual tag, or until change in ownership | | \$10.00 | |
| Special handlers license for unaltered animals, for each dog or cat over three or under eight, for each dog or cat, annual, in addition to each dog or cat license issued for lifetime of change of ownership | \$50.00 | | |
| Special handlers license for altered animals, for each dog or cat over three or under eight, per each dog or cat, lifetime, in addition to each dog or cat license issued for lifetime or change of ownership | \$50.00 | | |
| License for each dog or cat, lifetime or change in ownership for persons over age of 65 | NC | | |

Section 9. Building Development Permit, Inspection, Plan Review and Code Enforcement Fees

| Building, Electrical, Mechanical and Plumbing Permits | Rate | Rate Change | Note |
|---|-------------|--------------------|-----------------------------|
| Commercial Building Permit and Inspections | \$100.00 | | MINIMUM |
| | \$0.07 | | PSF |
| Commercial Electrical, Mechanical and Plumbing Permit | \$40.00 | | MINIMUM |
| | \$0.05 | | PSF |
| Residential Building Permit | \$40.00 | | MINIMUM |
| | \$0.05 | | PSF |
| Residential Electrical, Mechanical and Plumbing Permit | \$30.00 | | MINIMUM |
| | \$0.03 | | PSF |
| Manufacturing/Industrial Building Permit | \$250.00 | | Minimum |
| | \$0.10 | | Psf first 5k sf |
| | \$0.05 | | Psf next 20K sf |
| | \$0.01 | | Psf over 20K sf |
| Demolition and House Moving Permit | \$50.00 | | Each |
| Uniform Building Code Commission Fee \$4.00) + UBCC Administrative Fee (\$0.50) | \$4.50 | | Each unless permit excluded |

| Occupancy Permits | Rate | Rate Change | Note |
|--|---|--------------------|-------------------------|
| Applies to change of occupants only where and when required | | | |
| Single Family | \$20.00 | | Each |
| Two Family and Multi-family | \$10.00 | | Per unit |
| Commercial | \$20.00 plus \$10.00 per floor | | |
| Industrial | \$50.00 | | Each |
| Temporary Occupancy Permit | \$10.00 | | Each |
| | | | |
| Street Cut Permits | Rate | Rate Change | Note |
| Side Walk Replacement | \$20.00 | | Each |
| Curb Cut or Driveway Approach | \$25.00 | | Each |
| Asphalt Utility Cut | \$25.00 | | Each |
| Concrete Utility Cut | \$50.00 | | Each |
| | | | |
| Mobile Home Permits | Rate | Rate Change | Note |
| Does not include electrical or plumbing permits | | | |
| Inside Mobile Home Park | \$20.00 | | Per inspection of setup |
| Outside Mobile Home Park | \$40.00 | | Per inspection of setup |
| | | | |
| Swimming Pool Permits | Rate | Rate Change | Note |
| Does not include electrical or plumbing permits | | | |
| Residential Swimming Pool | \$40.00 | | Each |
| Commercial, Multi-family | \$100.00 | | Each |
| | | | |
| Signage and Billboards | Rate | Rate Change | Note |
| Non-electric Signage: ground, pole, canopy, awning, wall, marquee and menu boards. | \$20.00 plus \$0.10 per square foot | | |
| Electrical Signage: ground, pole, canopy, awning, wall, marquee and menu boards. | \$40.00 plus \$0.10 per square foot | | |
| Temporary advertisement, banners and real estate signs | See Sign Ordinance | | |
| | | | |
| Fuel Storage Tank Permits | Rate | Rate Change | Note |
| Fuel Storage Tanks | \$100.00 | | Each. Includes piping |
| Fuel Dispensing Pump | \$25.00 | | Each |
| | | | |
| | | | |

| Inspection Fees | Rate | Rate Change | Note |
|--|---------------------------|--------------------|--|
| Re-Inspection Fee (Normal Hours, upon 2 nd and subsequent re-inspections) | \$25.00 | | Per hour, 1 hour minimum |
| Inspection Fees Scheduled Outside Normal Business Hours and Weekends | \$50.00 | | Per hour, 1 hour minimum |
| Gas Line Test/Inspection Fee | \$25.00 | | Each, in addition to permit required |
| Sewer Tap Inspection Fee | \$25.00 | | Each, in addition to permit required |
| | | | |
| Other Permit Fees | Rate | Rate Change | Note |
| Sewage Tank Dumping Permit. | \$400.00 | | Per year. Allows dumping of sewage into sewer collection system at wastewater treatment plant. |
| Day Care Permit Fee (In Home Daycare) | \$25.00 | | |
| Garage Sale Permit Fee –Residential property, limit 4 per 12-month period, requires application and license for each sale. | NC | | |
| Miscellaneous Permits (includes; storm shelters, awnings, firework stands, fences, tents, siding. (All items not listed but governed by construction codes)) | \$20.00 | | Each |
| Roof Permit - Residential | \$40 + \$1.00 per Square | | |
| Roof Permit - Commercial / Industrial | \$100 + \$1.00 per Square | | |
| Transient Merchant / Itinerant Vendor License | \$600.00 | | New 10/10/2016 |
| | | | |
| Planning Commission | Rate | Rate Change | Note |
| Planning Commission Applications; All | \$200.00 | | Each |
| Administrative Plat Approval (Lot Splits, Small Plats) | \$125.00 | | Each |
| Special Use Permit (applicant pays for advertising) | \$200.00 | | Each |
| Administrative Zoning Clearance Permit | \$125.00 | | Each |
| | | | |
| Plan Reviews | Rate | Rate Change | Note |
| Preliminary Plan Review (Residential) | \$50.00 | | Each |
| Preliminary Plan Review (Commercial) | \$100.00 | | Each |
| Preliminary Plan Review (Industrial) | \$150.00 | | Each |
| | | | |
| | | | |
| | | | |

| Board of Adjustment | Rate | Rate Change | Note |
|--|--|--------------------|----------------|
| Board of Adjustment Applications: All Applications. | \$200.00 | | Each |
| Appeals of Determination to the PC or BOA (Filed with City Clerk within 15 days)(City Ordinances) | \$100.00 | | |
| Board of Appeals (Construction Codes)Filed with City Clerk within 15 days | \$100.00 | | |
| | | | |
| Contractor Registration Fees | Rate | Rate Change | Note |
| As required by state law | | | |
| Contractor, first time registration | \$100.00 per license, plus \$50.00 for each Journeyman | | |
| Contractor Renewal | \$50.00 per license, plus \$25.00 for each Journeyman | | |
| | | | |
| Maps | Rate | Rate Change | Note |
| 11x17 map | \$2.50 | | Each |
| 11 x 17 map with aerial image background | \$5.00 | | Each |
| 18x24 map | \$5.00 | | Each |
| 18 x 24 map with aerial image background | \$10.00 | | Each |
| 24x36 map | \$10.00 | | Each |
| 24 x 36 map with aerial image for background | \$15.00 | | Each |
| 36X48 map | \$15.00 | | Each |
| 36 x 48 map with aerial image for background | \$25.00 | | Each |
| | | | |
| Copies of Construction Documents (per page) NEW | | | |
| 11x17 NEW B/W or Color | \$4.00 | | Each |
| 18x24 NEW B/W or Color | \$5.00 | | Each |
| 24x36 NEW B/W or Color | \$6.00 | | Each |
| 36x48 NEW B/W or Color | \$7.00 | | Each |
| | | | |
| Floodplain Management Fees | Rate | Rate Change | Note |
| Floodplain Development Permit | \$200.00 | | Each |
| Inspection Fee | \$25.00 | | Per inspection |

Section 10. City Labor and Equipment Fees

| City Labor and Equipment Fees | Rate | Rate Change | Note |
|-------------------------------|---|-------------|---------------------------------|
| Dozer | \$125.00 | | Per hour, 2 hour minimum charge |
| Large track hoe (excavator) | \$125.00 | | Per hour, 2 hour minimum charge |
| Small track hoe (excavator) | \$75.00 | | Per hour, 2 hour minimum charge |
| 10 Wheeler | \$125.00 | | Per hour, 2 hour minimum charge |
| Road Grader | \$125.00 | | Per hour, 2 hour minimum charge |
| Grade-all | \$125.00 | | Per hour, 2 hour minimum charge |
| Front End Loader | \$125.00 | | Per hour, 2 hour minimum charge |
| Back-hoe | \$125.00 | | Per hour, 2 hour minimum charge |
| Large Tractor Mower | \$100.00 | | Per hour, 2 hour minimum charge |
| Small Tractor Mower | \$75.00 | | Per hour, 2 hour minimum charge |
| Riding Mower | \$35.00 | | Per hour, 2 hour minimum charge |
| Wood Chipper | \$50.00 | \$60.00 | Per hour, 2 hour minimum charge |
| Work Truck | \$50.00 | | Per hour, 2 hour minimum charge |
| Water Truck | \$75.00 | | Per hour, 2 hour minimum charge |
| Skid Steer Loader | | \$75.00 | Per hour, 2 hour minimum charge |
| Bucket Truck (Large) | | \$175.00 | Per hour, 2 hour minimum charge |
| Bucket Truck (Small) | | \$125.00 | Per hour, 2 hour minimum charge |
| Digger Derrick | | \$150.00 | Per hour, 2 hour minimum charge |
| Mini-Digger Derrick | | \$100.00 | Per hour, 2 hour minimum charge |
| Light Tower With Generator | | \$50.00 | Per hour, 2 hour minimum charge |
| Cutting Torch | \$25.00 | | Per hour |
| Weed-eater | \$25.00 | | Per hour |
| DR Weed-eater | \$25.00 | | Per hour |
| Chainsaw | \$25.00 | | Per hour |
| Limb Saw | \$25.00 | | Per hour |
| Brush Truck | \$40.00 | | Per hour |
| Brush Truck Landfill fee | =landfill tip fee | | Per Load |
| Top Soil | \$80.00 | | Per load |
| Labor Per Hour Per Employee | Actual Hourly rate based on pay and benefits. May include overtime if applicable. | | |